

Assistant Cantor (Part-time)

Grace Lutheran Church and School is seeking an Assistant Cantor on a part-time basis beginning June 1, 2022. The Assistant Cantor will serve as organist for services as needed, particularly in the Cantor's absence, direct Grace Bells (Church adult bell choir), Strike Team (School Jr. High bell choir), with the potential of recruiting and leading an ensemble of high-school age ringers. The Assistant Cantor will accompany choirs as needed and will also be responsible for the preparation of worship folders in conjunction with the Cantor, Church Administrative Assistant, Pastors, and church volunteers.

The Assistant Cantor must be available on Sunday mornings as needed, two afternoons a week from 12:40–1:30 for Strike Team rehearsals during the academic year, one evening a week for Grace Bells rehearsal, and other times as needed to fulfill job responsibilities. The Assistant Cantor must be available for other festival services that do not regularly fall on Sundays (Thanksgiving, Christmas Eve and Day, and others as needed).

This position is salaried. The Assistant Cantor is eligible for paid vacation, holiday, or sick time in accordance with Grace's Employee Handbook. Candidates should have a minimum of a bachelor's degree, conducting experience, and professional choral accompanying and service playing experience.

Duties and responsibilities include:

- Performance as principal organist once a month and/or in the Cantor's absence, such as during vacation and continuing education time. Ability to direct from the keyboard is a plus, though other music staff persons are often available to conduct in the Cantor's absence.
- Availability for holidays is expected, including but not limited to: Thanksgiving, Christmas Eve and Christmas Day, New Year's Eve and New Year's Day, Easter Sunday.
- Direction of Grace Bells, Strike Team, and Youth Bell Ensemble.
- Preparation of weekly worship folders for congregational use. Familiarity with Microsoft Word and online worship resources (Sundays & Seasons) is essential.
- Assist Cantor in finding a suitable substitute for scheduling conflicts.
- Other duties as assigned.

Interested candidates should send a cover letter and résumé with references to Grace's Cantor, Michael D. Costello, at mcostello@graceriverforest.org. Applications will be accepted until the position is filled.